

Board Room
 April 10, 2024
 19:00

Attendance		Present	Regrets	Absent
Curry	Don Chair	X		
Mallah	Justine CNB Council	X		
Marcil	Janice Treasurer	X		
Messenger	Krista	X		
Nowee	Makayla	X		
Sandford	Melissa	X		
Taylor	Anne	X		
Tilander	Randall Vice-Chair	X		
Veli	Ravil CEO/Secretary	X		
Winters	Sarah	X		
Wrauley	Andrea	Z		

Also attending:

Elizabeth Brownlee

Call to Order:

19:03

Call for Conflicts of Interest:

None

Call for Additional Agenda Items:

None

Motion 24:25

Move Randall Tilander, second Sarah Winters to approve April 10, 2024 agenda.

CARRIED

Motion 24:26

Move Makayla Nowee, second Anne Taylor to approve March 13, 2024 minutes.

CARRIED

Treasurer’s Report:

Budget, operating and capital through March 2024, documents included with Board package. New estimated surplus for 2023, approximately \$85k (late arriving 2023 invoices reduced early surplus estimates). Waiting for actuarial calculations (future benefits obligations). Capital budget for 2023 closed, remaining 2023 funds merged with 2024 capital (total now \$900k)

Motion 24:27

Move Anne Taylor, second Randall Tilander to receive Treasurer’s Report.

CARRIED

Correspondence:

Local author email to Justine Mallah regarding children’s book and possible tie in with centennial events. (this will be forwarded to Manager of Children’s Services)

Chair Report:

None---two queries, charitable status update? Re-opening plans?

CEO Report:

CEO report included in Board package. Highlights included: ceiling restoration awaiting painting to finish, external signage software install and training completed, issues with legacy Dover elevator rollers repaired, meeting scheduled with elevator technician regarding options for refresh/rehab, new decorative staircase enhancements installed featuring library book spines.

Motion 24:28

Move Andrea Wrauley, second Justine Mallah to receive CEO Report.

CARRIED

Council Report:

Justine Mallah reported budget process completed and passed.

Committee Reports:

None

Krista Messenger did attend online OLS webinar on library governance.

Other Business:

Sarah Winters expressed her appreciation for the collaborative work with the library, particularly with the Children’s Department for her picture book project with her class and students conducted over a number of in library sessions earlier this year.

Motion 24:24

Move Randall Tilander, second Melissa Sandford to adjourn at 19:40

CARRIED