

Via Zoom  
 April 13, 2022  
 19:00

Attendance		Present	Regrets	Absent
Curry	Don		X	
Marcil	Janice <b>Treasurer</b>	X		
Maroosis	George	X		
McDevitt	Belinda <b>Vice Chair</b>	X		
Murton	Jamie	X		
Surtees	Margaret	X		
Vail	Heli	X		
Veli	Ravil <b>CEO/Secretary</b>	X		
Wolfe	David <b>Chair</b>		X	

**Call to Order:** 19:02

**Call for Conflicts of Interest:** None

**Call for Additional Agenda Items:** None

**Motion 22:20**

Move Margaret Surtees second Jamie Murton to approve April 13, 2022 agenda.

**CARRIED**

**Motion 22:21**

Move Margaret Surtees, second George Maroosis to approve March 9, 2022 minutes.

**CARRIED**

**Treasurer’s Report:**

Budget, operating and capital through March 2022, documents included with Board package. Variances noted in revenue and expenses primarily attributable to ongoing pandemic/post pandemic conditions. 2021 budget year operating surplus of \$248,144 will require motion to transfer to operating surplus account. Discussion of multi-year accumulated surplus (\$710K +) and creation of a reserve fund policy-Board will refer this for review by finance committee.

**Motion 22:22**

Move Heli Vail, second Jamie Murton to receive Treasurer’s Report.

**CARRIED**

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**Motion 22:23**

Move George Maroosis, second Jamie Murton to transfer 2021 operating surplus of \$248,144 to reserve fund.

**CARRIED**

**Correspondence:**

None

**Chair Report:**

Proposal to resume in person Board meetings in May. Decision to implement change to in person/Zoom hybrid.

**CEO Report:**

CEO report included in Board report-reviewed boardroom/downstairs project updates, mezzanine roof leak repairs including ancillary wall and carpet damage mitigation/restoration, resumption of substance abuse incidents in washrooms and mitigation measures (smoke detectors), reminder re volunteer appreciation, staff recognition and trustee award reception April 20. Review and discussion of initiating tender process for Worthington Street entrance steps/ramp rehabilitation and renovation project.

**Motion 22:24**

Move Jamie Murton, second George Maroosis to receive CEO Report.

**CARRIED**

**Committee Reports:**

**Management and Personnel** Heli Vail (standing ion for Don Curry)

Three policy recommendations

1. political elections
2. records retention
3. privacy access/CASL

**Strategic Planning** Heli Vail

Roll out of Strategic Plan for fall, committee will meet to discuss roll out parameters

**Motion 22:25**

Move Heli Vail, second Jamie Murton to approve NBPL Political Elections Policy

**CARRIED**

**Motion 22:26**

Move Heli Vail, second George Maroosis to approve NBPL Records Retention Policy

**CARRIED**

**Motion 22:27**

Move Heli Vail, second Jamie Murton to approve NBPL privacy/Access/CASL Policy

**CARRIED**

**Motion 22:28**

Move Jamie Murton, second Heli Vail to initiate tender for Worthington Street entrance steps/ramp rehabilitation and renovation project, architect proposal # 3

**CARRIED**

**Motion 22:29**

Move George Maroosis, second Margaret Surtees to adjourn at 20:33

**CARRIED**