

Board Room
 April 12, 2023
 19:00

Attendance		Present	Regrets	Absent
Curry	Don Chair	X		
Mallah	Justine CNB Council	X		
Marcil	Janice Treasurer	X		
Messenger	Krista	X		
Nowee	Makayla	X		
Sandford	Melissa	X		
Taylor	Anne	X		
Tilander	Randall Vice-Chair	X		
Veli	Ravil CEO/Secretary	X		
Winters	Sarah	X		
Wrauley	Andrea	X		

Call to Order: 18:58

Call for Conflicts of Interest: None

Call for Additional Agenda Items: None

Motion 23:23

Move Melissa Sandford, second Anne Taylor to approve April 12, 2023 agenda as amended.

CARRIED

Motion 23:24

Move Randall Tilander, second Sarah Winters to approve March 8, 2023 minutes

CARRIED

Treasurer’s Report:

Budget, operating and capital through March 2023, documents included with Board package. Final FY 2022 numbers complete. Anticipated operating surplus for 2022 finalized at \$162 k as 6 months of gas invoices

were processed in a recent batch. Audit process has started. Capital budget (2022 carry over and 2023) should be sufficient to start tender process for Worthington rehabilitation/renovation project.

Motion 23:25

Move Randall Tilander, second Melissa Sandford to receive Treasurer's Report.

CARRIED

Correspondence: None

Chair Report:

Chair encouraged Board members who could to attend staff appreciation event next week. Chair reported highlights of the OLS Board training attended by Chair and by some of the Board members.

CEO Report:

CEO report included in Board package-highlights: McIntyre project is complete except for minor touch-ups. Tendering for Worthington project can now begin with estimated dates of late April for issuance of tender, mid to late May for completion of process and depending on bids received awarding of project. Estimated 2-3 months duration of project. Reminder of upcoming library book sale. Discussion with Board regarding invitation from local Pride organization for a Drag Queen Story Hour event in Children's including security/safety considerations with respect to clients, staff and performers. Program will be reconsidered in September for inclusion in the Fall schedule.

Motion 23:26

Move Makayla Nowee, second Anne Taylor to receive CEO Report.

CARRIED**Committee Reports:***Finance and Property*

Chair Tilander requested legal briefing provided to CNB regarding reserve funds and demarcation of authority between municipality and library board to be circulated to all Board members.

Management and Personnel

Chair Messenger presented three policies for Board approval along with policy formatting standards.

Motion 23:27

Move Krista Messenger, second Makayla Nowee to approve Unattended Children Policy.

CARRIED**Motion 23:28**

Move Krista Messenger, second Makayla Nowee to approve Meeting Room Policy.

CARRIED

Motion 23:29

Move Krista Messenger, second Makayla Nowee to approve Workplace, Violence, Harassment and Discrimination, Prevention Policy.

CARRIED

New Business:

Letter to Ontario Premier regarding concerns of housing insecure clients discussed. Exploration of ways Board meetings and committee meetings can be advertised on web site and social media to insure public have notice of meetings.

Motion 23:30

Move Melissa Sandford, second Randall Tilander to adjourn at 20:57

CARRIED