

Board Room
 December 11, 2024
 19:00

Attendance		Present	Regrets	Absent
Curry	Don Chair	X		
Gary	Gardiner CNB Council	X		
Mallah	Justine CNB Council	X		
Marcil	Janice Treasurer	X		
Messenger	Krista	X		
Nowee	Makayla	X		
Sandford	Melissa	X		
Taylor	Anne	X		
Tilander	Randall Vice-Chair	X		
Veli	Ravil CEO/Secretary	X		
Winters	Sarah	X		

Call to Order:
 19:01

Call for Conflicts of Interest:
 None

Call for Additional Agenda Items:
 Amended to include KPMG audit report (via Zoom) and an in camera session.

Motion 24:68
 Move Randall Tilander, second Melissa Sandford to approve December 11, 2024 agenda as amended.
CARRIED

Motion 24:69
 Move Anne Taylor, second Melissa Sandford to approve November 13, 2024 minutes as amended (Chair typo correction).
CARRIED

Auditor Report:

Oscar Poloni, KPMG, presented 2023 Financial Statement and Year End Audit Report, via documents submitted. Clean audit, comparative statistical data presented, NBPL finances sustainably positioned. New requirement for all entities, highlighted in report, asset retirement obligation-accounting for future costs of remaining legacy ACM abatement.

Motion 24:70

Move Randall Tilander, second Sarah Winters to accept the NBPL audited financial report for year ending December 31, 2023.

CARRIED

Treasurer Report:

Budget, operating and capital through November 2024, documents included with Board package. On target for surplus for 2024 operating budget.

Motion 24:71

Move Randall Tilander, second Krista Messenger to receive Treasurer's Report.

CARRIED

Correspondence:

None

Chair Report:

Chair report included discussion of meeting with Chair and CEO with CNB CFO, CAO, and Deputy Mayor regarding budget process, levy parameters, timelines. Parameters include 3%-4% operating increases band and NBPL challenges including significant rise in benefits costs (15%) and security (3%) and the not yet finalized impact of new CBA salary adjustments (still in negotiations phase at CNB-CNB CUPE)

CEO Report:

CEO report included in board package included holidays events hosted by NBPL for volunteers (December 11), joint CUPE/NBPL luncheon (December 13) and client appreciation (December 23). CNB deadlines for submission of 2025 operating and 2025-2034 capital budget projections, to follow NBPL board approval post December meeting.

Motion 24:72

Move Melissa Sandford, second Sarah Winters to receive CEO Report.

CARRIED

Council Report:

None

OLA Report:

APLL library leadership program suggestion

Committee Reports:***Finance and Property***

Randall Tilander: presented recommendation from committee for board to approve 4.17% operating budget increase for 2025. Additionally to recommend approval of 2025-2031 capital projections budget as presented.

Management and Personnel

Krista Messenger: presented report included in board package-highlights new deputation policy, CEO appraisal process, Violence and Harassment policy review. Additionally committee proposed delineation between governance and operational policies. 2025 goals include review of governance policies-specifically Terms of Reference.

Planning and Priorities

None

Ad Hoc Strategic Planning

None.

Motion 24:73

Move Randall Tilander,, second Sarah Winters to approve the NBPL 2025 operating budget with 4.17% increase.

CARRIED

Motion 24:74

Move Randall Tilander,, second Sarah Winters to approve the NBPL 2025-2031 capital projection budget as presented.

CARRIED

Motion 24:75

Move Krista Messenger, second Makayla Nowee to approve deputization policy.

CARRIED

Motion 24:76

Move Sarah Winters, second Melissa Sandford to extend meeting past 21:00.

CARRIED

Motion 24:77

Move Anne Taylor second Randall Tilander, for Board to go into "in camera" session.

CARRIED

Motion 24:78

Move Justine Mallah, second Melissa Sandford for Board to return to public session.

CARRIED

Motion 24:79

Move Krista Messenger,, second Makayla Nowee that the CEO evaluation plan be approved with clarifications

CARRIED

Motion 24:80

Move Justine Mallah, second Randall Tilander, to adjourn at 21:17

CARRIED