

Board Room  
 December 13, 2023  
 19:00

Attendance		Present	Regrets	Absent
Curry	Don <b>Chair</b>		X	
Mallah	Justine <b>CNB Council</b>	X		
Marcil	Janice <b>Treasurer</b>		X	
Messenger	Krista	X		
Nowee	Makayla	X		
Sandford	Melissa	X		
Taylor	Anne	X		
Tilander	Randall <b>Vice-Chair</b>	X		
Veli	Ravil <b>CEO/Secretary</b>	X		
Winters	Sarah	X		
Wrauley	Andrea		X	

**Call to Order:** 19:06 –difficulties with Zoom software prevented Don Curry participation, Justine Mallah participated by phone, Randall Tilander assumed Chair role.

**Call for Conflicts of Interest:** None

**Call for Additional Agenda Items:** None

**Motion 23:63**

Move Anne Taylor, second Melissa Sandford to approve December 13, 2023 agenda.

**CARRIED**

**Motion 23:64**

Move Makayla Nowee, second Anne Taylor to approve November 8, 2023 minutes.

**CARRIED**

**Treasurer’s Report:**

Budget, operating and capital through November 2023, documents included with Board package. Operating budget for 2024 to be reviewed by committee, CEO and Treasurer first week of January for subsequent Board approval at the January 10 meeting.

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**Motion 23:65**

Move Makayla Nowee, second Anne Taylor to receive Treasurer’s Report.

**CARRIED**

**Correspondence:** Notification from Margaret Karpenko, CFO, CNB, indicating commencement of annual operating budget process for agencies and boards.

**Chair Report:** None

**CEO Report:**

CEO report, brief, included in Board package.

**Motion 23:66**

Move Melissa Sandford, second Krista Messenger to receive CEO Report.

**CARRIED**

**Council Report:** None

**Committee Reports:**

**Finance and Property**-waiting for Oscar Poloni, KPMG, to outline the schedule and costs for KPMG to manage NBPL charitable status application.

**Management and Personnel**-2 policies presented by Krista Messenger  
Accessibility Policy, Service Animal Policy

**Motion 23:67**

Move Krista Messenger, second Makayla Nowee to approve with amendments/edits the Accessibility policy and the Service Animal policy.

**CARRIED**

**Motion 23:68**

Move Anne Taylor, second Krista Messenger to adjourn at 20:02

**CARRIED**