

Board Room
 January 10, 2024
 19:00

Attendance		Present	Regrets	Absent
Curry	Don Chair	X		
Mallah	Justine CNB Council	X		
Marcil	Janice Treasurer	X		
Messenger	Krista	X		
Nowee	Makayla	X		
Sandford	Melissa	X		
Taylor	Anne	X		
Tilander	Randall Vice-Chair	X		
Veli	Ravil CEO/Secretary	X		
Winters	Sarah	X		
Wrauley	Andrea	X		

Call to Order: 19:08

Call for Conflicts of Interest: None

Call for Additional Agenda Items: None

CEO/Secretary conducted nomination/election process. Nominations opened for the Chair and Vice Chair positions.

Motion 24:01

Move Justine Mallah, second Randall Tilander to nominate Don Curry for position of NBPL Board Chair 2024.
CARRIED

Board voted unanimously to elect Don Curry.

Motion 24:02

Move Don Curry, second Justine Mallah to nominate Randall Tilander for position of NBPL Board Vice Chair 2024.
CARRIED

Board voted unanimously to elect Randall Tilander.

Don Curry assumed Chair role

Motion 24:03

Move Anne Taylor, second Randall Tilander to approve January 10, 2024 agenda.

CARRIED

Motion 24:04

Move Anne Taylor, second Makayla Nowee to approve December 13, 2023 minutes.

CARRIED

Treasurer's Report:

Budget, operating and capital through December 2023, documents included with Board package. Preliminary estimates indicate approximately \$100k surplus for 2023. Operating budget for 2024 reviewed by NBPL Finance Committee January 3. Treasurer and CEO meeting regarding 2024 operating and capital budgets with CNB CFO Margaret Karpenko, CAO John Severino and Deputy Mayor Maggie Horsfield scheduled for Jan 18.

Motion 24:05

Move Randall Tilander, second Anne Taylor to receive Treasurer's Report.

CARRIED

Correspondence:

Request to CEO, Treasurer to schedule budget meeting with CNB CFO, CAO and Deputy Mayor from CNB CFO Margaret Karpenko.

Chair Report:

Chair highlighted recent library related topics/news including local video/podcast featuring past city council member disputing the need for the public library; reports of data breach/ransomware issues in Ontario communities including large public libraries (London PL, Toronto PL); report of discussion January 9 with Oscar Poloni, KPMG, clarifying process and costs for KPMG to proceed with acquisition of charitable status (approx. \$1200 one-time costs, 6 months to complete).

CEO Report:

CEO report included in Board package. Highlights included: change orders completed for front interior staircase landing rehabilitation and repair including possibility of additional time/costs should ACM issues arise; upgraded security hardware awaiting Worthington project conclusion for installation; hardware and foundation for exterior multimedia signage ready awaiting sub-contractor scheduling of installation; uptick in security issues associated with substance use/distribution lower floor public restroom beside genealogy.

Motion 24:06

Move Anne Taylor, second Makayla Nowee to receive CEO Report.

CARRIED

Council Report:

Justine Mallah provided brief update.

Committee Reports:**Finance and Property**

Chair Randall Tilander provided synopsis of January 9 Finance Committee meeting, document circulated to Board, reviewing 2024 operating budget. Presented proposal from committee for 5.74% levy (\$149,884) increase along with \$200k transfer from reserves. Key increases in budget: print materials acquisition; electronic materials acquisition/leasing; program budget line.

Management and Personnel

Chair Krista Messenger presented 2 policies: Internet Services, Programing. As a result of discussion, suggestions Board directed committee to edit/amend and return to Board for February meeting. Chair also presented results of survey of a representative sample of library practices regarding acknowledgement, in minutes, of staff attendees at library board meetings.

Motion 24:07

Move Randall Tilander, second Melissa Sandford to approve 2024 operating budget at 5.74% increase including \$200k transfer from reserves.

CARRIED**Motion 24:08**

Move Krista Messenger, second Makayla Nowee to adjourn at 20:34

CARRIED