

Board Room
 February 14, 2024
 19:00

Attendance		Present	Regrets	Absent
Curry	Don Chair		X	
Mallah	Justine CNB Council	X		
Marcil	Janice Treasurer	X		
Messenger	Krista	X		
Nowee	Makayla	X		
Sandford	Melissa	X		
Taylor	Anne	X		
Tilander	Randall Vice-Chair	X		
Veli	Ravil CEO/Secretary	X		
Winters	Sarah	X		
Wrauley	Andrea	X		

Also attending:
 Elizabeth Brownlee

Call to Order: 19:02

Call for Conflicts of Interest: None

Call for Additional Agenda Items: In camera session

Randall Tilander chaired meeting-Don Curry sent his regrets

Motion 24:09
 Move Krista Messenger, second Melissa Sandford to approve February 14, 2024 agenda.

CARRIED

Motion 24:10
 Move Krista Messenger, second Melissa Sandford to approve January 10, 2024 minutes as amended. (accept M & P committee report recommending notation of individuals attending Board meetings)

CARRIED

Treasurer’s Report:

Budget, operating and capital through January 2024, documents included with Board package. Estimated \$100k surplus for 2023, numbers should be finalized by April.

Motion 24:11

Move Sarah Winters, second Anne Taylor to receive Treasurer’s Report.

CARRIED

Correspondence:

None

Chair Report:

None

CEO Report:

CEO report included in Board package. Highlights included: hardware, software pending installation for external sign, front entrance beam install for Feb 1, post install steel and structural engineering inspection and signoff to follow, ongoing configuration work with CNB IT for board room and mezzanine audiovisual technology.

Motion 24:12

Move Makayla Nowee, second Anne Taylor to receive CEO Report.

CARRIED

Council Report:

Justine Mallah provided update on CNB budget process delays.

Committee Reports:

Finance and Property

Chair Randall Tilander reviewed original 2024 budget in light of meetings with CEO and Treasurer and CNB CFO, CAO and Deputy Mayor. After discussion operating budget as voted on previous month was left unchanged, pushing 10 year capital budget new build asks to 2033 was accepted.

Management and Personnel

Chair Krista Messenger presented amended 2 policies: Internet Services, Programming. After review of staff comments on Employee Conduct policy-previously approved-comments were deemed operational issues and therefore at the discretion of management team. CEO evaluation process, procedure will be next focus of M & P committee.

Motion 24:13

Move Anne Taylor, second Melissa Sandford to approve Internet Services and Programming policies as amended.

CARRIED

Motion 24:14

Move Krista Messenger, second Justine Mallah to extend Board meeting for an additional 30 minutes.

CARRIED

Motion 24:15

Move Krista Messenger, second Makayla Nowee to move into in camera session to discuss personnel issue.

CARRIED

CEO and Elizabeth Brownlee exited meeting.

Motion 24:16

Move Randall Tilander, second Anne Taylor to return to public session.

CARRIED

Motion 24:17

Move Sarah Winters, second Justine Mallah to approve increase in CEO vacation allotment from 5 weeks (25 days) to 7 weeks (35 days).

CARRIED

Motion 24:18

Move Krista Messenger, second Makayla Nowee to adjourn at 21:20

CARRIED