

Via Zoom
October 14, 2020
19:00

Attendance		Present	Regrets	Absent
Curry	Don	X		
Marcil	Janice Treasurer	X		
Maroosis	George	X		
McDevitt	Belinda	X		
Murton	Jamie	X		
Surtees	Margaret	X		
Vail	Heli	X		
Veli	Ravil CEO/Secretary	X		
Wolfe	David Chair	X		

Call to Order: 19:03

Call for Conflicts of Interest: None

Call for Additional Agenda Items: Add: Governance policy e-meetings, Capital Budget. Delete: In Camera Lea Janisse

Motion 20:51

Move Margaret Surtees, second Belinda McDevitt to approve October 14, 2020 agenda.

CARRIED

Motion 20:52

Move Heli Vail, second Don Curry to approve September 9, 2020 NBPL Board meeting minutes.

CARRIED

Treasurer's Report:

Budget, operating and capital through September (Q3) presented. Operating surplus to date noted, Capital deficit at \$65k and expected to increase with winding down of renovation, pandemic infrastructure additions, and McIntyre exterior siding project.

Motion 20:53

Move Margaret Surtees, second Jamie Murton to receive Treasurer's Report.

CARRIED

Correspondence:

None

Chair Report:

Chair noted he continues to keep lines of communication open with Carlos Carvalho and with CEO of Casselhome for potential joint options/opportunities.

CEO Report:

CEO report submitted with Board package. Roof project completion, resumption of services, 2021 budget processes reviewed. Discussion of legal opinion from CNB Solicitor Peter Leckie advising Board governance policy to explicitly authorize use audio/video/digital channels for the conduct of Board business.

Motion 20:54

Move Belinda McDevitt, second Don Curry to receive CEO Report.

CARRIED

Motion 20:55

Move Don Curry, second Belinda McDevitt to amend Board governance policy to include audio/video/digital channels for the conduct of Board business.

CARRIED

Committee Reports:

Strategic Planning

Heli Vail presented update on committee progress including staff survey completion/compilation of data, start of board member survey. Preparations for creating client survey in progress including a final full board review of survey instrument. Committee conveyed their appreciation for the help and assistance provided by the Head of Information Services, Rebecca Larocque.

Finance and Property

Belinda McDevitt presented committee review of three budget proposals and recommendations for 2021 Operating budget of 2.67%. Discussion ensued regarding potential 2020 operating surplus and impact if any on the proposed 2021 budget. Capital 10 year budget approval requested. Discussion ensued regarding Board scheduling of capital budget review with direction given conduct such review in the future in late summer to meet CNB submission deadlines of early September.

Management and Personnel

Don Curry presented draft Pandemic policy for approval, discussion resulted in referral back to committee for changes and request for approval of amended policy by email.

Motion 20:56

Move Belinda McDevitt, second Jamie Murton to approve 2021 NBPL operating budget of 2.67% .

CARRIED

Motion 20:57

Move Belinda McDevitt, second Margaret Surtees to approve 2021-2030 10 year NBPL Capital budget.

CARRIED

Motion 20:58

Move George Maroosis, second Margaret Surtees to adjourn at 21:29.

CARRIED