

NBPL Story Room  
March 13, 2019  
19:00

Attendance		Present	Regrets	Absent
Bain	Mac	X		
Curry	Don	X		
Kidd	Stuart <b>Vice Chair</b>	X		
Marcil	Janice <b>Treasurer</b>	X		
Maroosis	George		X	
McDevitt	Belinda	X		
Murton	Jamie		X	
Smith	Rick	X		
Surtees	Margaret	X		
Veli	Ravil <b>CEO/Secretary</b>	X		
Wolfe	David <b>Chair</b>	X		

**Call to Order:** 19:01

**Call for Conflicts of Interest:** None

**Call for Additional Agenda Items:** In Camera session

**Motion 19:09**

It was moved by Stuart Kidd and seconded by Belinda McDevitt that the agenda of the March 13, 2019 meeting of the North Bay Public Library Board be approved as amended. (“in camera session” added)

**CARRIED**

Management team including Carrie James, Executive Assistant; Nora Elliott-Coutts, Head Children’s and Deputy CEO; and Rebecca Larocque Head Information Services introduced to the Board. Chair suggested to the Head of Information Services that the process begin to envision Information Services requirements in new build/renovated location, independent of CNB IT Services.

**Motion 19:10**

It was moved by Margaret Surtees and seconded by Rick Smith that the minutes of the January 9, 2019 meeting be accepted.

**CARRIED**

**Treasurer’s Report:**

Budget, operating and capital through February 2019, presented. Treasurer reviewed highlights of 2018 budget including revenue shortfalls. Treasurer indicated, and the Board concurred, that a portion of the operating budget for the library budget 2018 was in fact a capital cost and would be so allocated. Council member of Board concurred that project management personnel costs of the library, as at the CNB, should be allocated to capital costs. The operating deficit for 2018 would as a result be approximately \$1200. Capital budget 2018 reviewed including ongoing renovation projects.

**Motion 19:11**

It was moved by Stuart Kidd and seconded by Don Curry that the Treasurer’s Report be received.

**CARRIED**

**Motion 19:12**

It was moved by Belinda McDevitt and seconded by Rick Smith that:

<b>Pay periods</b>	4	\$64,487.69
	5	\$62,517.20
<b>Subtotal</b>		\$127,004.89
<b>Accounts Payable</b>	February	\$109,430.97
<b>Total</b>		\$236,435.86

Be approved.

**CARRIED**

**New Business:** None

**Correspondence:** None

**Chair Report:** included in *in camera* session

**CEO Report:**

CEO report was submitted as a separate document, provided with the board package. Board queries regarding scalability, portability of new service desk from current location to a possible new build. Board suggestion for a Drug Awareness information session at Odyssey School mid- April. Discussion of mitigation strategies for the anticipated partial/complete library closure during service desk replacement.

**Motion 19:13**

It was moved by Mac Bain and seconded by Don Curry that the CEO Report and Statistics be received.

**CARRIED**

**Motion 19:14**

It was moved by Belinda McDevitt and seconded by Rick Smith that the Board move into “in camera” session at 19:42.

**CARRIED**

**Motion 19:15**

It was moved by Margaret Surtees and seconded by Don Curry that the Board return to public session at 20:23

**CARRIED**

**Motion 19:16**

It was moved by Belinda McDevitt and seconded by Stuart Kidd that the meeting be adjourned at 20:30.

**CARRIED**