

NBPL Boardroom
February 14, 2018
19:00

Attendance		Present	Regrets	Absent
Handley	Peter	X		
Kidd	Stuart Vice Chair	X		
Marcil	Janice Treasurer	X		
Maroosis	George		X	
McDevitt	Belinda	X		
Perfect	Jan	X		
Serran	Jeff	X		
Smith	Rick	X		
Surtees	Margaret	X		
Veli	Ravil CEO/Secretary	X		
Wolfe	David Chair	X		

Call to Order: 19:05

Call for Conflicts of Interest: None

Call for Additional Agenda Items: None

Motion 18:01

It was moved by Jeff Serran and seconded by Margaret Surtees that the agenda of the meeting of the North Bay Public Library Board be approved.

CARRIED

Motion 18:02

It was moved by Jan Perfect and seconded by Peter Handley that the minutes of the February 14, 2018 meeting be accepted.

CARRIED

Lea Janisse, Managing Director, Corporate Services / Human Resources at CNB, and Judy Bechard, Deputy City Clerk at CNB, presented the Promoting Healthy Minds at Work initiative at CNB using the National Standard of Canada for Psychological Health and Safety in the Workplace (PHSS). The program is underway at CNB and NBPL will leverage the CNB initiative to introduce the same program in the library. CNB staff will coordinate

arrangements with the consultant to include, for a fee, NBPL participation in the review of policies, baseline survey, and analysis of results.

Treasurer’s Report:

Budget, operating and capital, YTD presented. Review of 2017 operating budget including \$6039 surplus.

Motion 18:03

It was moved by Belinda McDevitt and seconded by Rick Smith that the Treasurer’s Report be received.

CARRIED

Motion 18:04

It was moved by Rick Smith and seconded by Jan Perfect that:

Pay periods	25	\$79,471.83
	26	\$62,656.96
Subtotal		\$142,124.79
Accounts Payable	December	\$99,704.40
Total		\$241,829.19

Be approved.

CARRIED

Motion 18:05

It was moved by Rick Smith and seconded by Peter Handley that:

Pay periods	1	\$61,941.83
	2	\$62,935.42
	3	\$62,974.05
Subtotal		\$187,851.30
Accounts Payable	January	\$145,550.52
Total		\$333,401.82

Be approved.

CARRIED

Old Business: None

New Business: None

Correspondence:

Karen McIsaac, City Clerk CNB, notification 02/05/18 regarding the presentation to City Council of the resignation of Board member Ayla Morland.

Chair Report:

Chair expressed on behalf of the entire board congratulations to Ayla Morland on her new position at Vaughn Public Libraries. The Chair also expressed gratitude for Ms. Morland's significant contributions to the Board and the NBPL and in particular her exemplary work as Chair of the Strategic Planning process.

CEO Report:

CEO report was submitted as a separate document, provided with the board package.

Motion 18:06

It was moved by Margaret Surtees and seconded by Peter Handley that the CEO Report and Statistics be accepted.

CARRIED

Committee Reports: None

Motion 18:07

It was moved by Belinda McDevitt seconded by Stuart Kidd that the meeting be adjourned at 20:45

CARRIED